

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, January 17, 2022, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Dr. George P. Moore, Discipleship Pastor, Champion Forest Baptist Church Jersey Village

C. PRESENTATIONS

1. Presentation of Police Department Employee of the Fourth Quarter and the 2021 Employee of the Year Award by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Bobby Warren, Mayor and Commander Stefanie Otto*

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – November 2021, General Fund Budget Projections as of December 2021, Utility Fund Budget Projections – December 2021 and the Quarterly Investment Report – December 2021.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests.
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report

5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report.
7. Code Enforcement Report

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on December 20, 2021 and the Work Session Meeting held on January 7, 2022. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2022-01, ordering a General Municipal Election to be held on May 7, 2022; authorizing the Mayor, or designee, to enter into a Joint Election Agreement with Harris County to conduct the General Municipal Election on behalf of the City of Jersey Village; designating the places and manner of holding the election; providing for the posting and publication of notice; providing for a runoff election if required; providing a savings clause; providing an open meetings clause; and, providing an effective date. *Lorri Coody, City Secretary*
3. Consider Resolution No. 2022-01, rescheduling the Monday, May 16, 2022, Regular City Council Meeting for Wednesday, May 18, 2022, at 7 PM. *Lorri Coody, City Secretary*
4. Consider Resolution No. 2022-02, receiving and approving the Fiscal Year 2021 Annual Report for Tax Increment Reinvestment Zone Number 2. *Austin Bleess, City Manager*
5. Consider Ordinance No. 2022-02, receiving the Planning and Zoning Commission's Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend the City's Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at Lot 2, Block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G. *Lorri Coody, City Secretary*
6. Consider Resolution No. 2022-03, making amendments to the "Removal from Office and Vacancies" requirements for the Parks and Recreation Advisory Committee and approving the creation of a Parks and Recreation Membership, Duties, and Meeting Procedures document. *Robert Basford, Director of Parks and Recreation*
7. Consider Resolution No. 2022-04, authorizing the receipt of bids or proposals through electronic transmission and adopting rules pertaining thereto. *Austin Bleess, City Manager*

G. REGULAR AGENDA

1. Consider Resolution No. 2022-05, authorizing the Fire Chief to apply for a grant through FEMA for Staffing for Adequate Fire and Emergency Response (SAFER) and, if approved and funded, authorizing the City Manager to add six (6) new firefighters into the Fiscal Year 2022-2023 Budget. *Mark Bitz, Fire Chief*

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on January 12, 2022 at 5:00 p.m. and remained so posted until said meeting was convened.

Lorri Coody, TRCM, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2407 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

